



# City of San Leandro

Meeting Date: March 20, 2017

## Minutes

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**File Number:** 17-129 **Agenda Section:** CONSENT CALENDAR

**Agenda Number:** 8.B.

**TO:** City Council

**FROM:** Chris Zapata  
City Manager

**BY:** Jeff Kay  
Assistant City Manager

**FINANCE REVIEW:** Not Applicable

**TITLE:** Highlights of the Rules Committee Meeting of February 27, 2017

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### CITY OF SAN LEANDRO

#### CITY COUNCIL RULES COMMITTEE

February 27, 2017

8:30 AM - 10:00 AM

San Leandro City Hall  
835 East 14th Street  
San Leandro, California  
Sister Cities Gallery

#### HIGHLIGHTS

##### 1. CALL TO ORDER

The meeting was called to order at 8:32 a.m.

##### 1. A. Attendance

Committee members present: Mayor Pauline Cutter, Councilmember Lee Thomas, Councilmember Pete Ballew

City staff present: City Manager Chris Zapata, Assistant City Manager Jeff Kay; City Clerk Tamika Greenwood; City Attorney Rich Pio Roda; Community Development Director, Cynthia Battenberg; Deputy Community Development Director Tom Liao; Deputy City Manager, Eric Engelbart. Housing Specialist, Steve Hernandez; Deputy City Clerk, Deon Sailes

Public present: Darlene Evans, Tom Silva, Leo West, Maria Luisa Peneranda, Guillermo Elenes; Madeline Streeter, Virginia Madsen, Claudia McHenry, Rose Johnson,

**1. B. Announcements**

None.

**2. DISCUSSION ITEMS**

**2. A. Proposed Tenant Relocation Assistance Program**

Deputy Community Development Director, Tom Liao provided an update on the current proposed program and draft ordinance and highlighted the changes to the ordinance. Director Cynthia Battenberg asked the committee to consider an annual program fee to cover staff costs associated with managing the program. Currently the total costs for tenant services are approximately \$80k.

After deliberation, the council requested staff return to the committee at a later date and with the following:

1. Reduction of the rent increase threshold amount for Notice of Termination from 20% to 10%.
2. Provide additional information on 90-day noticing
3. Consider changing “long term tenant” to a 2-tier formula
4. Consider a fine/penalty for landlord noncompliance with noticing requirements
5. Consider adding a “Just Cause” section to strengthen the ordinance

**2. B. Councilmember Handbook Review**

The committee continued review of sections 9 and 10 of the handbook and made the following comments/suggestions:

1. Add language regard at-large Mayoral appointments
2. Add “annually” to the 75% meeting attendance requirement

**3. PUBLIC COMMENTS**

None.

**4. COMMITTEE MEMBER COMMENTS**

The Committee scheduled the following items for the March 27, 2017 Rules Committee: *Joint Use Agreements with SLUSD; Tenant Relocation Assistance Program and Councilmember Handbook*

**5. ADJOURN**

The meeting adjourned at 9:59 a.m.